

Florida Tech is pleased to make available EXPRESS mailing of I-20 or DS-2019 immigration documents. Requesting immigration documents through express mail is YOUR expense.

In addition to express service, you may elect to request your immigration documents be sent by regular mail. Please note that the delivery time for regular mail can take up to 45 days. You will need to notify gradadm-olocp@fit.edu if you decide to use the regular mail option.

All international students applying for an "F" visa or a "J" visa for initial or continuing attendance may use this EXPRESS service. EXPRESS service will allow you to receive documents through DHL or FedEx.

The DHL and FedEx mailing must be paid by credit card (Visa, MasterCard or Discover cards only). The accepted currency is US dollars. Credit card and wire transfer are accepted modes of payment. Family or friends can pay with their credit card on behalf of the student. To request EXPRESS mailing of immigration documents, go to the following secure website ONLY.

<https://study.eshipglobal.com>

Create a user name and password to set up an account. Make sure your name is printed exactly as it appears on your passport. You will need your Florida Tech student ID number, mailing address, email address, telephone number and credit card information. Select the Florida Institute of Technology Graduate Admissions Office as your sender. Enter your Florida Tech ID number in the student ID field.

If you have questions about how to use this service, please visit the FAQs section of this <https://study.eshipglobal.com> website. Or email [student.support@eshipglobal.com](mailto:student.support@eshipglobal.com).

Please pay close attention to the information submitted as errors in the credit card information or submitting incorrect or incomplete address information will result in a delay in receiving your I-20 or DS-2019.